

**COLORADO ASSOCIATION FOR RECYCLING  
2009-2010 BOARD OF DIRECTORS MEETING  
November 20, 2009**

President Bob Edmiston called the meeting to order at 10:10am at the Jefferson County Courthouse, 100 Jefferson County Parkway, Golden, Colorado.

**Board Members Present:**

Mick Barry	Anne Peters
Karen Bloomfield	Rick Schulte
Bob Edmiston	Lisa Skumatz
Becky Goyton	Tim Towndrow
Gary Horton	Gerri Walsh
Michelle Kincheloe	Bob Yost

Executive Director Marjorie Griek, Administrative Assistant Amy Randell, and guest Leslie Baer were in attendance. Anne Peters and Lisa Skumatz were not present at the start of the meeting. Absent: Alicia Archibald, Sammie Baratta, and Bob Boggio. Due to technical difficulties with the phone system, Bob Boggio was unable to participate.

**Approval of Minutes from the September 25 Board Meeting:**

Michelle Kincheloe motioned to approve the minutes from the September 25, 2009, Board meeting. Gerri Walsh seconded the motion. **Motion passed unanimously.**

**President's Report:**

Bob Edmiston said he had discussed with Marjorie Griek the option of increasing the executive director position to full time next year. Edmiston said they agreed that Griek would work full time for the first half of the year and ¾ time last half of the year. This discussion is reflected in the revised 2010 draft budget.

Edmiston said he talked with Edward Jones, financial advisor, about retirement benefits for CAFR staff. The advisor indicated that it would be easy to set up a simplified employee pension plan (SEP) account for nonprofits; CAFR could transfer money directly to the SEP, the funds would be taxable for employees only if the funds are taken out before retirement age, and employees could manage accounts through a local account management office.

**Website:**

Anne Peters and Lisa Skumatz joined the meeting.

*E-mail Vote:* On November 5, via e-mail, Bob Boggio motioned to approve the redesigned CAFR logo. Michelle Kincheloe seconded the motion. **Motion passed.** (In favor: Boggio, Kincheloe, Barry, Edmiston, Yost, Goyton, Towndrow, Schulte; Opposed: Baratta, Peters, Skumatz, Bloomfield, Archibald, Walsh)

Marjorie Griek said CAFR applied for and received a grant from Wal-Mart to upgrade the CAFR Web site. Staff got bids for getting the work done and selected Mountain Muse Communications (MMC), which had the best bid and is a CAFR member. Griek said MMC has been working on the redesign of the site and in the process has made some changes to the CAFR logo. The change to the logo was put to the Board for a vote; however, there was some disagreement among Board members.

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Griek said she asked Leslie Baer from MMC to join the meeting to talk about changes to the logo and address any concerns from Board members.

Leslie Baer said there wasn't money in the budget to do a total redesign of the CAFR logo; however, MMC did want to freshen up the look and bring it up to par with the Web site, which would establish new brand standards for CAFR. Baer said disagreement on the new look of the logo is to be expected and normal; it is not possible to get 100 percent consensus on design issues since they tend to be subjective. Baer said other businesses and corporations alter or change their logos on a regular basis. Baer said to bring the logo up to date, the line around the outside and the cream-colored background were removed, the tree/mountain/water piece was made to stand out more, and a strong circular design was used. Baer said a number of color schemes were looked at, and a blue and purple scheme was decided on. Baer said the decision not to use green has been questioned. In the sustainability industry, MMC has seen green used as a predominant color by many companies and now the color tends to blend in and not stand out. Baer said the goal is to be ahead of the curve and use the next generation of colors.

Anne Peters said CAFR's job is to look inviting, friendly, and welcoming, not to differentiate ourselves from other corporations. Peters said she would prefer to see logo changes as part of a thoughtful brand process. Becky Goyton asked if this would be the first time the logo was changed. Griek said the original logo was purple and black and that the current teal/green logo was created haphazardly. Griek said the original design had the chasing arrows, but the pencil drawing was indistinct. When CAFR changed to the current logo, the mountains and trees were made clearer and the colors were chosen because Griek thought they were pretty. Griek said CAFR does not own good image files for the current logo. Michelle Kincheloe said CAFR needs a truly print-ready logo; the current version is bitmapped. Baer said MMC will provide high-quality, print-ready logo files. Gary Horton said he understands Kincheloe's point but CAFR shouldn't spend time and money on the issue. As long as the logo doesn't change substantially it will serve its purpose. Gerri Walsh said trees are green, recycling is green, and she likes the current colors.

Bob Edmiston said he didn't care what colors were used and asked if CAFR kept the green colors, would MMC have to redo the colors on the Web site. Baer said yes. Peters said she was concerned that the design of the logo got lost on the Web site design. Kincheloe said she agreed with MMC that green is becoming a catchphrase of a color for sustainability and that it is important to differentiate CAFR from other organizations working within recycling in Colorado. Bob Edmiston asked how much expense CAFR would incur if green was used and the Web site had to be redesigned. Baer said the process for getting a new set of colors approved by the Web site committee would be the expense incurred, at least a couple of hours.

Peters asked for the issue to face a straw vote. Bob Edmiston asked who was in favor of proceeding with the new blue and purple logo. In favor: seven; opposed: five. Anne Peters acted as Alicia Archibald's proxy.

**Treasurer's Report:**

See Appendix One. Gary Horton said he included a new column to show the variances and talk about what CAFR can and can't do with surplus funds. Horton said membership is \$11,485 over budget and those funds can be spent however the Board sees fit. There are surpluses in other

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categories, but most are restricted for use. The surplus funds available for use are Recycling Organizations Council (\$1,905) and Annual Meeting (\$1,853).

Horton said at the end of the year CAFR will have about a \$19,000 profit rather than the \$13,000 deficit indicated in the 2009 budget. Edmiston said that profit would allow CAFR to contribute to employee SEP accounts for 2009. Bob Yost suggested that be put on the agenda for the end of the meeting. Edmiston agreed.

**Executive Director's Report:**

*National Legislation:* Marjorie Griek said she had no further details on the reorganization activities of the National Recycling Coalition (NRC). Griek said the Recycling Organizations of North America (RONA) is still trying to be considerate of the NRC and is waiting to see what happens. Griek said CAFR needs to think about how to ensure there is national representation because there is a climate action bill going through the U.S. Senate that would potentially provide millions of dollars for recycling projects. Griek asked the Board to think about how to make sure the bill is supported, even if it is just asking CAFR members to write letters to their representatives. Griek said she didn't have any suggestions beyond throwing CAFR's support behind a national organization. Gary Horton asked if Griek thought there would be lobbying on both sides over the money. Griek said ISRI may lobby for the bill. Anne Peters said yes and no, sometimes ISRI's interests don't line up with municipal interests. Griek said SWANA could provide positive support in Washington D.C. Griek said she wasn't sure of any advocates that would be against the bill. Gerri Walsh said Keep America Beautiful might support the bill, as well as America Plastics Recyclers, can manufacturers, American Forest and Paper Association, glass industry. Griek said CAFR should be in touch with these organizations to find out what their plans are and talk about CAFR's support. Peters said this discussion raises the question of what would be an appropriate national organization for CAFR; historically it has been NRC. Griek said that conversation needed to happen but not now. Griek asked Walsh to send her a list of names from those national organizations and said she would talk to them.

Bob Edmiston asked how the need to mobilize the membership to support the national bill fit in with the newsletter timeline. Griek said the newsletter was just published, but the information could go out in the bi-weekly and other avenues; CAFR will need to be clear about the wording and gather information to give to the members. Edmiston asked Griek if she knew enough to write such an article; Griek said right now she didn't. Lisa Skumatz said the members may not need more than a list of representatives to contact and the main points about the bill. Edmiston suggested putting something in the bi-weekly to inform the members that the issue needs their attention. Horton said Skumatz has good information on the efficiency of recycling in reducing greenhouse gas that could be used.

*Member Benefits:* Griek said 2010 may be a good year to look at member benefits and see if there are additional benefits that could be added, if there are benefits that could be dropped. Griek said she would like to develop a new publication to entice members and look into doing a membership drive. Edmiston asked if a brochure could be fashioned from the Web site information, which indicates what CAFR does, how we are organized and what CAFR spends its time on. Bob Yost said it was a good idea to review member benefits and determine which are real; Yost said he was in favor of that process happening soon. Edmiston said he likes the idea of an e-mail asking for three reasons why each Board member is involved in CAFR. Griek said staff could get that request to the

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Board members. Griek said she would prefer to survey the Board members first; when the new Web site is launched, that might be a good time to survey the members.

**Legislative Update:**

*Electronic Device Recycling Task Force:* Anne Peters said the task force has made good progress with very different stakeholders involved and presenting different ideas for a solution to e-waste. Peters said CAFR proposed a model where manufacturers are responsible for the cost, manufacturers can run their own programs, and existing recyclers can bill manufacturers by brand. Other features of the model were a strong role for CDPHE or other agency that would set standards for recyclers and high standards for certification, be responsible for review of fees. Peters said another proposed model came from CCI/CML, represented by Lisa Skumatz. Skumatz said the main point was to guarantee a set of funds for counties and cities to deal with e-waste at landfills without having to partner with manufacturers; the model was also designed to provide incentives for proper recycling, such as rebates, to individuals who need it. Peters said the main difference of the CCI/CML model was that it is based on an advanced recovery fee.

Bob Edmiston asked if the final report was public information. Peters said the report is in draft form and the final version must be completed by December 15. Edmiston said as a Board member he would like to know what position CAFR has taken in the report. Peters said she would see if the draft report could be distributed to the CAFR Board. Griek said the report is not the actual legislation, only a report of the major proposed models from the task force.

*Waste Tire Meetings:* Griek said the transportation review committee has produced a 34-page piece of legislation revamping the waste tire program. CAFR is working with the sponsors of the bill, waste tire recyclers, and Geocycle. Griek said almost everyone is happy with the bill but there are still a few issues to work out. The group will meet the first week of December to finalize the bill. Griek said it has been a lengthy and difficult process but the product will be excellent. Griek said she would circulate the bill to the Board.

*RREO:* Griek said the Policy Committee is trying to make the renewal of HB-1288 very simple and straightforward. The removal of tire money for the advanced technology grants is done in the tire bill, making the RREO bill very simple. The sunset date will be removed permanently so the program will be ongoing; the renewal bill will also require that the solid and hazardous waste commission within CDPHE must have at least one member from the recycling industry; right now there isn't a recycling representative, yet the commission is responsible for creating fees for recycling facilities and overseeing the tire recycling program.

Edmiston said CDPHE announced that it will be looking for another tipping fee increase to fund additional positions in CDPHE. Including the RREO bill and mine clean-up bill, Edmiston said he foresees trouble getting all of the legislation passed. Edmiston said there is still the threat that if the bills are passed the funds collected will be swept for other uses again in the future. Edmiston asked if there was any way to prevent the funds being swept. Griek said the committee is not looking at changing how things are done this year; the goal is to get the RREO renewed so it can stay in place because it is a successful working program.

*Excise Tax Proposal:* Griek said she met with representatives of David Joseph, a large international metal recycler to discuss the Town of Sheridan's attempt to put an excise tax on recyclers. Griek said

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she was concerned by the wording of the tax, that it could affect not just metal recyclers but also mom-and-pop businesses, Goodwill; Griek said she didn't like the language or the spirit of the proposal. The proposal was aggressively opposed and was kept from passing by a vote of 81%-19%. Griek said there is concern that it will be attempted again. Griek said she was asked by David Joseph if CAFR would be willing to work with them to introduce legislation that would prevent this from happening, since the State believes recycling is good for the state and communities want recycling jobs in their communities. Horton asked if competitors in nearby towns would be affected. Griek said no. Griek said she didn't know what a new bill to prevent such a tax would look like. Edmiston asked if CAFR needed to act on this now. Mick Barry said the question was whether CAFR supports the idea of asking David Joseph to draft legislation so CAFR can take a look at it. Barry said as a group, CAFR doesn't support a tax on recyclables; but we can't support legislation because we haven't seen it. Barry said Griek needs to be authorized to go to David Joseph and talk to them further. Griek agreed. Barry motioned for the Board to direct Griek to contact David Joseph and say that the CAFR Board is generally supportive and that we are willing to track their activity and potentially lend our support in the future. Horton said with the caveat that David Joseph pays for it. Michelle Kincheloe seconded the motion. **Motion passed unanimously.**

*Lobbyist Contract:* Edmiston said the lobbyist proposal is a two-year contract, and it is not appropriate for a sitting Board to hinder successive year's budgets. Edmiston suggested changing the wording to make it subject to a Board vote. The Board agreed to discuss the subject during or after the budget discussion.

**2010 Summit:**

Michelle Kincheloe said \$16,000 in sponsorships has been confirmed, which is 36 percent of last year's sponsors. Kincheloe said the program will be set in December or January and encouraged the Board to distribute the call for presentations; the deadline is fluid but the program committee will be meeting December 3. Kincheloe said her phone number at Dex is being utilized on the promotional materials to minimize the amount of Griek's time dedicated to the Summit. Bob Yost said the U.S. Composting Council sent their sponsors "Proud sponsor of" text to add to sponsors' e-mails. Griek said for consistency and accountability, every Summit sponsor should receive an invoice for sponsorship but she needs to be told who needs to be billed.

The Board agreed that Kincheloe is doing a great job and that succession planning for the 2011 Summit should be discussed since Kincheloe will be stepping off the Board in January.

**Assistance Committee:**

Gary Horton said the proposals and the review process gets better every time and that Marjorie Griek does a great job running the committee.

Griek said the committee has discussed convening a statewide forum of some sort to get a sense of what is going on in the state. Griek said the City of Fort Collins did something similar and it helped give leaders direction. Griek said she thinks a forum would help make decisions about how to fund projects, what to fund and help do strategic planning.

**Ball Grant:**

Gerri Walsh said the second workshop was held November 19, 20 people attended and most were not CAFR members. Walsh said it was good to get the word out to Colorado about recycling options.

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So far, about half of the grant money has been spent and Walsh said she is thinking of doing a similar workshop in Colorado Springs or the Western Slope but not until the spring of next year.

**Annual Meeting:**

Lisa Skumatz asked for volunteers to serve on the committee. Rick Schulte and Becky Goyton volunteered. Skumatz said there are no big conflicts in Colorado if the event is held in September or October. Anne Peters said she would find out the dates for the E-Scrap conference and Goyton said she would find out the dates for the Colorado SWANA conference. Skumatz said the committee would then pick a date. Marjorie Griek asked what needed to be communicated to members about moving the date of the meeting and when. Skumatz said to say the meeting would be in September/October and an announcement should be put in the bi-weekly and next newsletter and on the Web site. Edmiston said the announcement would be a good accompaniment to the ballot.

**Nominating Committee:**

Michelle Kincheloe said there eight candidates: Mickey Barry, Joe Collard, Anita Comer, Mark Glorioso, Brent Hildebrand, Melissa Kolwaite, and John-Paul Maxfield. Lisa Skumatz asked if we will list how long they've been a member of CAFR. Bob Edmiston said each candidate will write a bio for distribution. Kincheloe said having eight candidates allows for a candidate to withdraw their nomination and still leave a full slate. Kincheloe said she needs approval from the Board to take the list to the membership. Edmiston asked if the by-laws approval was in place. Marjorie Griek said yes. Gary Horton motioned to approve the list of candidates as submitted and direct the Nominating Committee to put the vote to the membership. Skumatz seconded the motion. **Motion passed unanimously.**

Kincheloe said the Board should look for the ballot mid-December with a two-week timeframe for voting; all candidates will be notified by January 10.

**State Energy Efficient Appliance Rebate:**

Becky Goyton said the federal government is distributing money for upgrading appliances and is allowing the States to decide how to motivate people to turn in their less-efficient appliances for new ones. Goyton said there were no specifications to make sure the appliances get recycled, but the States have the option to include such language. Goyton asked if CAFR could figure out what Colorado is doing and make sure recycling is addressed. Marjorie Griek said she made a few calls and found out who in the Governor's Energy Office is responsible for the program; Griek is waiting to hear back from the GEO representative. Michelle Kincheloe said to ask the GEO that part of the program include employee education, for example, at Sears.

**2010 Draft Budget:**

Bob Edmiston said he forgot to mention earlier that as part of the executive director's benefits of working for CAFR, the Board grants two weeks of paid vacation per year. Edmiston said after the budget discussion the lobbyist agreement and staff retirement benefits need to be revisited. Edmiston said the Board would review the budget by class.

*Annual Meeting:* Gary Horton asked if CAFR could solicit bigger sponsorships for the meeting. Michelle Kincheloe asked if the Board retreat is not associated with the annual meeting whether travel and entertainment funds should be moved to a different class. Edmiston said part of the \$1,600 in

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that item could be moved to the Board Retreat class along with some payroll expenses, and that Griek could adjust the numbers appropriately leaving the end budget the same.

*Poster Contest:* The Board agreed to keep the program. Griek said we might look at altering it in terms of how the calendars are used.

*Assistance Committee:* Edmiston asked if CAFR could get more money from the State. Griek said assistance committee members can claim per diem and travel expenses.

*Education and Outreach:* Anne Peters asked if this included Griek's time traveling around Colorado and visiting members. Griek said yes, along with presentations, events, anything like that. Edmiston said the majority of expenses are related to salary; education is a charge of the organization. Griek said the costs had been associated with the general fund but since nonprofit records are accessible to anyone, education and outreach expenses have been given their own class to better represent the activities of CAFR.

*ERRC:* Edmiston said the council is developing a fund balance and expects they will want to use their money, if so they will need to submit a budget. Anne Peters said she would talk to Sammie about the future of ERRC. Edmiston said that could be a discussion topic for the Summit ERRC workshop.

*General Fund:* Edmiston said the majority of expenses were for payroll and the employee benefits amount would change if the Board accepted Edmiston's proposal to put 5 percent of employee gross income toward retirement account. Edmiston said he proposes replacing \$6,000 with \$2,880 or \$3,000. Edmiston asked the Board if it wanted to do a retirement plan at 5 percent of gross salary if at all. Gary Horton asked if a SEP prevented staff from having an IRA also. Edmiston said it would not; Goyton agreed and said anywhere between 5 and 8 percent is reasonable. Edmiston asked for a motion to start at five percent. Horton motioned to budget five percent of staff's gross income for a SEP or other retirement instrument in 2010. Mick Barry seconded the motion. Horton said in 2010 CAFR would be paying for 2009 in January 2010, based on end-of-year totals for 2009. Griek said typically pre-tax money is calculated every pay period rather than at year end. Edmiston said CAFR will have excess money in 2009 and wants to start a retirement program for 2009; at end of 2009, we put in \$3,000 to SEP, pay that in 2010 with 2009 funds and then in 2010 wait until the end of the year to do again. Kincheloe said employees should be compensated at end of year or upon termination. Barry rescinded the original the motion.

Barry motioned to make the 2009 retirement payment in bulk and future payments bi-monthly and to make the five percent gross income 2009 SEP contribution in 2010. Horton seconded the motion. Barry asked if the \$6,000 in the budget stayed the same. Horton said yes. Kincheloe asked that someone remember next year that the amount should be changed to \$3,000. **Motion passed unanimously.**

*Grants:* Griek will create columns to identify Ball and Wal-Mart grants outside of the budget to know what remains in the accounts.

*Membership:* Edmiston asked how the numbers compare with last year. Horton said it is safe to budget \$37,000.

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*Newsletter:* Edmiston asked Skumatz if she needed documentation from CAFR for her in-kind contribution. Skumatz said she would find out.

*Policy:* Edmiston said the biggest expense is the lobbyist, which is budgeted at \$13,000, the same as the first year in the proposal. Kincheloe said the proposal is \$1,166 per month, which is \$13,992 for the first year. Edmiston said the expenses need to be \$14,000 if we stay with the current lobbyist proposal. Griek said last year the cost was \$12,000. Griek said the \$500 rent for sharing office space has been included in the contract; it will be deleted as a line item.

*National Organization Liaison:* Edmiston said he personally is opposed to this; CAFR should wait to see what organization rises to the top before putting resources into a specific organization. Edmiston suggested that if Griek wants to be involved she can do it on her own time. Skumatz disagreed and said it is important to help craft a national organization and could serve as a development and training opportunity for CAFR staff. Barry agreed with Skumatz and said having a liaison allows CAFR to direct development. Peters noted that the Board hadn't had a discussion to say what CAFR wants from a national organization. Kincheloe said she believed she and Peters were supposed to have formed a subcommittee to further that dialogue. Edmiston said this would be a good retreat discussion. Kincheloe said the national involvement was 3 percent of Griek's time in 2009 and that travel expenses should remain available so Griek has the option of attending a national conference. Kincheloe motioned to remove \$1,000 as a placeholder. Horton seconded the motion. Griek said that money was in the budget so that if CAFR decided next year to join a national organization it was already budgeted. Yost said to take out the placeholder; the surplus from this year could be used. Edmiston said he is hearing three ideas: 1) eliminate the whole column, 2) leave as is, or 3) leave as is, less \$1,000. Barry motioned to eliminate the category; the first motion was rescinded. Skumatz seconded the motion. **Motion failed.** (For: Two; Opposed: Ten) Skumatz motioned to leave at the current amounts. Rick Schulte seconded the motion. **Motion passed.** (For: Seven; Opposed: Five)

*RMOC:* Bob Yost said the RMOC is one signature away from a state mandate for the Department of Transportation to be required to use compost from state-certified compost producers. Yost said he expects to see an influx of RMOC members as a result. Horton said to leave the budget numbers as is and see what happens.

*Summit:* Kincheloe provide updates to the budget numbers: \$6,500 exhibitor revenue, \$21,250 program fees, \$42,000 sponsorships, \$600 reimbursed expense, \$1,900 online processing fees, \$500 supplies, \$250 telephone.

*Web site:* Edmiston said the Web site has no revenue because funding came from the Wal-Mart grant. Griek said typical expenses include payroll and contractor and hosting.

Edmiston said the revised budget is in the black, with a net profit of \$17,986, and asked for a vote or discussion. Gary Horton motioned to approve the budget as amended. Bob Yost seconded the motion. **Motion passed unanimously.**

Gerri Walsh motioned to change the language of the lobbying contract to one year, but add language that would allow the Board to approve a second year renewal at the increased rate, and approve the

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contract. Rick Schulte seconded the motion. Edmiston said he would get the correct language and send it to Griek. **Motion passed unanimously.**

**Next Board Meetings:**

Bob Edmiston said the next Board meeting would be January 15. Gary Horton said Western Disposal Services could host the meeting.

Edmiston said the dates for the Board Retreat would be February 12 and 13, location to be determined.

Gerri Walsh motioned to adjourn the meeting at 2:10pm. Michelle Kincheloe seconded the motion. **Motion passed unanimously.**

**By-Laws E-mail Vote:**

On October 24, Marjorie Griek asked the Board to vote on additional changes to sections 2.03 Annual Meeting, 2.05 Special Meeting for Election of Directors, and 3.11 Installation of Officers of the revised CAFR by-laws. Lisa Skumatz motioned to approve the changes. Michelle Kincheloe made a friendly amendment with additional changes. Anne Peters seconded the motion and friendly amendment. **Motion passed.** (Approved: Baratta, Barry, Schulte, Towndrow, Horton, Archibald, Goyton, Yost, Walsh)

**Action Items:**

This is a summary list of 'Action Items' from the BOD meetings. If you are listed as an 'owner', please come prepared to the next BOD meeting with this information. If you don't think you were assigned a particular task, indicate who you think the owner is and return a copy of the edited table to Amy Randell for updating.

<b>Action Item or Commitment</b>	<b>Owner</b>	<b>BY WHEN</b>	<b>Status</b>
Look into "budgeted interest" item under Annual Meeting in budget	Horton and Griek	7/17/09	Pending
Research company to run employee benefit program	Griek	11/20	Done
Get input from Board members about desired benefits from a national recycling organization	Peters and Kincheloe	11/20	Pending
Send email to Board asking for feedback on Board member reimbursement	Griek	11/20	Done
Send list of contacts from national recycling organizations to Griek	Walsh	1/15/10	Pending
Write/distribute article about national climate change bill to inform membership	Griek/Randell	1/15/10	Pending
Write/distribute e-mail to Board asking for three reasons to join CAFR.	Griek/Randell	1/15/10	Pending
Respond to e-mail asking for three	Board	1/15/10	Pending

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<b>Action Item or Commitment</b>	<b>Owner</b>	<b>BY WHEN</b>	<b>Status</b>
reasons to join CAFR.			
Distribute waste tire report to Board	Griek	1/15/10	Done
Distribute EDRTF report to Board	Peters	1/15/10	Done
Send Skumatz dates for 2010 E-Scrap and SWANA conferences	Peters/Goyton	1/15/10	Pending
Distribute Board and by-law vote to members	Kincheloe/Staff	1/15/10	Done
Discuss future of ERRC with Baratta	Peters	1/15/10	Pending
Send one-year language for lobbying contract to Griek	Edmiston	1/15/10	Done

**APPENDIX ONE**  
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**TREASURER'S REPORT - January through October 2009**

Balance Sheet	Current Year	Prior Year	\$ Change	%	Comments
Total Assets	\$139,307	\$107,238	\$32,069	30%	The increase is all in cash and receivables
Total Liabilities & Equity	\$139,307	\$107,238	\$32,069	30%	The increase is in equity

Category/Budget	YTD Profit & Loss		Variance	Comments
<b>Total Annual Budget</b>			\$ 49,623	
Budgeted Income	\$ 132,885	Actual Income	\$ 178,524	
Budgeted Expense	\$ 148,302	Actual Expense	\$ 142,014	
Budgeted Net	\$ (15,417)	Actual Net	\$ 36,509	
Budgeted Interest	\$ 2,365	Actual Interest	\$ 60	
Budgeted Net w/Interest	\$ (13,053)	Actual Net w/Interest	\$ 36,570	
<b>RONA</b>			\$ (131)	
Budgeted Income		Actual Income	\$ -	
Budgeted Expense		Actual Expense	\$ 131	
Budgeted Net	\$ -	Actual Net	\$ (131)	
<b>America Recycles Day 2009</b>			\$ 3,059	
Budgeted Income	\$ 9,000	Actual Income	\$ 7,302	
Budgeted Expense	\$ 6,828	Actual Expense	\$ 2,070	
Budgeted Net	\$ 2,172	Actual Net	\$ 5,231	
<b>Assistance Committee</b>			\$ 123	
Budgeted Income	\$ 2,500	Actual Income	\$ 1,627	
Budgeted Expense	\$ 3,877	Actual Expense	\$ 2,881	
Budgeted Net	\$ (1,377)	Actual Net	\$ (1,254)	
<b>Annual Meeting</b>			\$ 1,853	
Budgeted Income	\$ 4,670	Actual Income	\$ 4,880	
Budgeted Expense	\$ 6,170	Actual Expense	\$ 2,563	
Budgeted Net	\$ (1,500)	Actual Net	\$ 2,317	
Budgeted Interest	\$ 1,965			
Budgeted Net	\$ 465	Actual Net	\$ 2,317	
<b>Education &amp; Outreach</b>			\$ (993)	
Budgeted Income	\$ 1,000	Actual Income	\$ 1,944	
Budgeted Expense	\$ 4,739	Actual Expense	\$ 6,676	
Budgeted Net	\$ (3,739)	Actual Net	\$ (4,732)	
<b>ER&amp;R Council</b>			\$ 193	
Budgeted Income	\$ 700	Actual Income	\$ 625	
Budgeted Expense	\$ 268	Actual Expense	\$ -	
Budgeted Net	\$ 432	Actual Net	\$ 625	
<b>General Fund</b>			\$ 2,409	
Budgeted Income	\$ 1,500	Actual Income	\$ 670	
Budgeted Expense	\$ 37,300	Actual Expense	\$ 33,721	
Budgeted Net	\$ (35,800)	Actual Net	\$ (33,051)	
Budgeted Interest	\$ 400	Actual Interest	\$ 60	
Budgeted Net	\$ (35,400)	Actual Net	\$ (32,991)	

**APPENDIX ONE  
COLORADO ASSOCIATION FOR RECYCLING  
TREASURER'S REPORT - January through October 2009**

<b>Grants in Total</b>				<b>\$ 28,611</b>
Budgeted Income	\$ 5,000	Actual Income	\$ 34,911	
Budgeted Expense	<u>\$ 15,001</u>	Actual Expense	<u>\$ 16,301</u>	
Budgeted Net	\$ (10,001)	Actual Net	\$ 18,610	

<b>Membership</b>				<b>\$ 11,905</b>
Budgeted Income	\$ 30,015	Actual Income	\$ 41,500	
Budgeted Expense	\$ 3,701	Actual Expense	\$ 3,281	
Budgeted Interest	<u>\$ -</u>	Actual Interest	<u>\$ -</u>	
Budgeted Net	\$ 26,314	Actual Net	\$ 38,219	

<b>Newsletter</b>				
Budgeted Income	\$ 1,500	Actual Income	\$ -	\$ (63)
Budgeted Expense	<u>\$ 2,040</u>	Actual Expense	<u>\$ 603</u>	
Budgeted Net	\$ (540)	Actual Net	\$ (603)	

<b>Policy Committee</b>				<b>\$ 2,089</b>
Budgeted Income	\$ 500	Actual Income	\$ 200	
Budgeted Expense	<u>\$ 20,116</u>	Actual Expense	<u>\$ 17,727</u>	
Budgeted Net	\$ (19,616)	Actual Net	\$ (17,527)	

<b>Rec. Org. Council</b>				<b>\$ 1,905</b>
Budgeted Income	\$ -	Actual Income	\$ -	
Budgeted Expense	<u>\$ 4,861</u>	Actual Expense	<u>\$ 2,956</u>	
Budgeted Net	\$ (4,861)	Actual Net	\$ (2,956)	

<b>RMOC</b>				<b>\$ 317</b>
Budgeted Income	\$ 400	Actual Income	\$ 725	
Budgeted Expense	<u>\$ -</u>	Actual Expense	<u>\$ 8</u>	
Budgeted Net	\$ 400	Actual Net	\$ 717	

<b>EDRTF</b>				<b>\$ (5,949)</b>
Budgeted Income	\$ -	Actual Income	\$ -	
Budgeted Expense	<u>\$ -</u>	Actual Expense	<u>\$ 5,949</u>	
Budgeted Net	\$ -	Actual Net	\$ (5,949)	

<b>Summit 2009</b>				<b>\$ (1,367)</b>
Budgeted Income	\$ 76,100	Actual Income	\$ 77,216	
Budgeted Expense	<u>\$ 41,713</u>	Actual Expense	<u>\$ 44,195</u>	
Budgeted Net	\$ 34,387	Actual Net	\$ 33,021	

<b>Summit 2010</b>				<b>\$ 5,673</b>
Budgeted Income		Actual Income	\$ 6,924	
Budgeted Expense		Actual Expense	<u>\$ 1,251</u>	
Budgeted Net	\$ -	Actual Net	\$ 5,673	

<b>Website</b>				<b>\$ (12)</b>
Budgeted Income	\$ -	Actual Income	\$ -	
Budgeted Expense	<u>\$ 1,689</u>	Actual Expense	<u>\$ 1,701</u>	
Budgeted Net	\$ (1,689)	Actual Net	\$ (1,701)	

**APPENDIX ONE  
 COLORADO ASSOCIATION FOR RECYCLING  
 TREASURER'S REPORT - January through October 2009**

The summary of the profit and loss to date shows that we have profits year to date of \$36,570, a positive variance of \$49,623 from budget.

The \$49,623 positive variance is the result of many positive and negative variances as outlined below. The question I always have when I look at the financials is, "How much of the excess do we have available for additional activities, based on our original budget for the year. In the table below I have attempted to analyze that by assigning the variances to columns indicating the status of the project variance.

	Total Variance	Unspent Budget	Advance Payments	Funds Committed	Free To Spend
Grants in Total	\$ 28,611	\$ 28,611			\$ -
Membership	\$ 11,905	\$ 420			\$ 11,485
Summit 2010	\$ 5,673		\$ 5,673		\$ -
America Recycles Day 2009	\$ 3,059	\$ 3,059			\$ (0)
General Fund	\$ 2,409			\$ 2,409	\$ -
Policy Committee	\$ 2,089	\$ 2,089			\$ (0)
Rec. Org. Council	\$ 1,905	\$ 1,905			\$ (0)
Annual Meeting	\$ 1,853	\$ 1,643			\$ 210
RMOC	\$ 317			\$ 317	\$ -
ER&R Council	\$ 193	\$ 268			\$ (75)
Assistance Committee	\$ 123	\$ 123			\$ 0
Website	\$ (12)				\$ (12)
Newsletter	\$ (63)				\$ (63)
RONA	\$ (131)				\$ (131)
Education & Outreach	\$ (993)				\$ (993)
Summit 2009	\$ (1,367)				\$ (1,367)
EDRTF	\$ (5,949)		\$ 5,949		\$ (5,949)
<b>Total Annual Budget</b>	<b>\$ 49,623</b>	<b>\$ 38,118</b>	<b>\$ 11,622</b>	<b>\$ 2,726</b>	<b>\$ 9,054</b>

Of the \$49,623 we are profitable in excess of budget, only \$9,054 of that amount is available to spend however we would like. The \$11,485 we have received in membership fees in excess of budget have been used up by items such as the \$1,367 shortfall in Summit income.

We do have considerable funds to spend in Unspent Budget \$ and some of those dollars may be transferred to the Free To Spend \$ when we review the status of the various projects.

I think we should discuss two things at the Board Meeting when I make the Treasurer's Report.

1. The status of the various projects and whether the remaining dollars will be spent.
2. Whether we should try and trim our spending and perhaps reduce the budgeted deficit for the year.