

**COLORADO ASSOCIATION FOR RECYCLING  
2009-2010 BOARD OF DIRECTORS MEETING  
July 16, 2010**

President Anne Peters called the meeting to order at 10:36am at the Zephyr Mountain Lodge in Winter Park, Colorado.

**Board Members Present**

Karen Bloomfield	Gary Horton (By Phone)
Bob Boggio (By Phone)	Anne Peters
Anita Comer (By Phone)	Rick Schulte
Bob Edmiston	Lisa Skumatz (By Phone)
Becky Goyton (By Phone)	Tim Towndrow (By Phone)
Brent Hildebrand (By Phone)	Bob Yost (By Phone)

In attendance: Executive Director Marjorie Griek, Administrative Assistant Amy Randell, and guests Sue Johnson, Amanda Wewash, and Dave Dahl. Rep. Randy Baumgardner (House Dist. 57) was present for part of the meeting. Absent: Sammie Baratta, Mickey Barry, Melissa Kolwaite.

**Approval of Minutes from the June 6 Board Meeting**

Rick Schulte made a motion to approve the June 6 minutes. Bob Edmiston seconded the motion. **Motion passed unanimously.**

**President's Report**

*Strategic Plan Review:* Anne Peters said she incorporated the edits to the draft strategic plan made at the last Board meeting and asked for additional comments. Lisa Skumatz said in the vision statement she would like to add "voice of recycling." Anita Comer and Rick Schulte agreed. Peters said she would incorporate the change.

Peters said in the future she would try and reference the three main goals of the strategic plan, especially when discussing new Board/organization initiatives. Peters said tactics were not included in the strategic plan, and the committee agreed that tactics could be written by other standing committees as appropriate and reviewed by the Board.

Colorado State Representative Randy Baumgardner joined the meeting.

Gary Horton said the Board should examine the results of the statewide visioning meetings and information from the Pollution Prevention Advisory Board and discuss what CAFR's vision should be. Peters said that would be a good Board retreat topic. Lisa Skumatz agreed to circulate the results of the statewide visioning project to the Board if they are publically available prior to the November 19 meeting.

Lisa Skumatz made a motion to approve the strategic plan as modified. Rick Schulte seconded the motion. **Motion passed unanimously.**

**Treasurer's Report**

See Appendix One.

Gary Horton said three big things impact the budget: membership dues, Summit and annual meeting. Horton said if all of the bills are in for the Summit, it made \$1,800 more than expected. The annual

**COLORADO ASSOCIATION FOR RECYCLING  
2009-2010 BOARD OF DIRECTORS MEETING  
June 6, 2010 (continued)**

meeting could generate \$1,800. For membership, \$25,225 has been billed; \$45,000 was budgeted for the year. \$11,255 remains to be billed; total billed will be \$36,000, which falls short of goal. Horton said there is money in the bank, however, and CAFR could still break even for the year.

Lisa Skumatz said the statewide visioning events could be a source for new members and asked if there would be a conflict. Marjorie Griek said she would ask for guidance from the department on what level of CAFR presence was acceptable at the public meetings.

Griek said the financial information sent to the Board prior to the meeting did not include adjusted amounts for the councils or grants on the balance sheet. Griek said she would send out an amended version to the Board.

**Executive Director's Report**

See Appendix Two.

Lisa Skumatz said she wasn't sure how to interpret the all-capital comment in the report under Annual Meeting. Marjorie Griek said she meant to convey that the committee was doing all the work and that she wasn't having to do any work.

Griek said Hilary Collins was moving along with work on the Colorado Product Stewardship Council (CPSC). Three joint meetings are set with the Policy Committee in Broomfield at the city offices: July 29, August 26, and September 30. Griek thought the meetings would go well together since the CPSC will be dealing with legislation. The CPSC will probably move to mostly teleconference meetings after September.

**Legislative Update**

*Boulder County Resource Conservation Advisory Board:*

Lisa Skumatz said she arranged for meetings with Colorado State Representative Dickey Lee Hullinghorst in the coming weeks to discuss possible ideas for legislation.

*Data Collection/Reporting:*

Marjorie Griek said the meetings on data collection and reporting prior to and at the Summit determined that the issue was highest on everyone's agenda in Region 8. The EPA was directed to move forward with coordinating a regional method for collecting data and for defining diversion, recycling, etc. Griek said a committee was formed within the group and she would take part as a representative of a state recycling organization, most of the other participants are state agencies. Griek said she will be traveling to Montana and Wyoming the week of July 19 to meet with representatives about forming stronger state recycling organizations and laying the groundwork for regional reporting methodology. Griek said the group will follow the model used in Tennessee for the Southeast; states have the ability to tailor the system to meet their level of recycling activity. Griek said the issue will be funding for software, website, etc.; the EPA was asked by the group to provide some funding with matching funds from the states.

*Items of Discussion at Summit Policy Session:*

Anne Peters said at the policy session at the Summit in June, electronics recycling was one of three topics discussed as possible bill for introduction during the 2011 legislative session. Peters said

**COLORADO ASSOCIATION FOR RECYCLING**  
**2009-2010 BOARD OF DIRECTORS MEETING**  
**June 6, 2010 (continued)**

Waste Management expressed interest introducing an electronics bill; the Policy Committee will work with them on a draft bill to be presented to stakeholders.

Marjorie Griek said another possible issue discussed was overarching legislation from State Representative Dickey Lee Hullinghorst; details are not yet available. Griek said the other issue was related to recycling and Home Owner Associations; the group discussed ways to help HOAs develop better contracts with waste haulers to encourage recycling. Griek said all of these issues will be continue to be vetted at upcoming Policy Committee meetings.

Bob Edmiston asked if any of these issues would require new sources of funding at the state level. Peters said it was unknown since the issues are still at the conceptual stage. Edmiston said traditionally landfills have been used as a source funding and that he would encourage pursuing other sources of funding. Griek said in general, there will be no new funds required for any currently proposed bills. Gary Horton said landfill rates are so low in Colorado that diversion activities can't compete. Increasing fees has always been a popular idea for increasing diversion; however, who gets that money has been a contentious subject. Horton said on the other hand, Boulder County is getting very high diversion rates with legislation, without adding landfill fees. Peters said funding will be a part of the policy debate. Griek said legislation was just passed giving authority to the department to increase fees/fines on solid waste.

*American Power Act White Papers:*

Griek said there is a section in the American Power Act (aka Kerry-Boxer bill) that deals specifically with recycling, with funding to four areas: communities that recycle, recycling facilities, reuse facilities, and manufacturing facilities, all with different eligibility requirements. Griek said the language in the bill is not the greatest and she has spoken about it to the Policy Committee Chair, the CAFR lobbyist and U.S. Senator Mark Udall's staff. Griek said some pieces deal with nuclear waste and giving money to companies to come up with ways of getting nuclear waste out of the recycling stream. Griek said the mix of hazardous waste and industrial waste language was unsatisfactory.

Griek said two CAFR white papers have been created to be used during talks about the American Power Act and keeping the topic of recycling in any climate-related bill. The papers are the result of research and hard work by Griek and others. Griek said she was asking for approval by the Board to use the papers to speak to legislators, universities, businesses, etc. about important points of recycling: job creation and reduction in greenhouse gas.

Horton said he would like to see the references to "waste management" changed to "resource management" since the waste industry is not the problem, the problem is what we as a society do with resources. Edmiston said rather than a resource management issue it is a hidden-cost issue and suggested framing the topic with economic terms rather than waste terms.

Becky Goyton asked if city employees could use the documents when dealing with their local governments. Griek said that would not be a problem. Goyton said the papers are good and would be helpful to membership.

Peters said she would like it to be clear that the documents were produced by CAFR, identifying CAFR as the voice of authority.

**COLORADO ASSOCIATION FOR RECYCLING  
2009-2010 BOARD OF DIRECTORS MEETING  
June 6, 2010 (continued)**

Griek said she would like to submit both papers as part of the briefing packet that the League of Conservation Voters distributes as part of the election process; approval of the papers would be needed by the end of August. Lisa Skumatz said the final approval could be done via e-mail. Rick Schulte made a motion to approve the white papers with proposed edits. Bob Edmiston seconded the motion. **Motion passed unanimously.**

**Discussion of Ballot Amendments 60 & 61 and Proposition 101**

Bob Boggio said he opposes CAFR taking an official position on the issue when they don't relate specifically to recycling. Bob Edmiston agreed that CAFR doesn't have a responsibility to take a position. Marjorie Griek said CAFR does have a responsibility since the amendments and proposition will affect city governments, which could affect recycling. Griek said she would argue that it is very important for CAFR to take a position against the amendments and proposition. Lisa Skumatz strongly agreed with Griek, recycling will be hampered at the community level. Representative Randy Baumgardner said smaller, local communities will be hurt. The Board agreed to notify CAFR membership about the issue and ask for feedback.

**Membership Committee**

Bob Boggio said he didn't have more to add to what Gary Horton said during the Treasurer's update. Boggio asked the Board to let him or Brent Hildebrand know of specific organizations/individuals to target for membership.

**Website Update**

Marjorie Griek said the new Web site is mostly done, there are still some clean-up issues to be dealt with and Mountain Muse will be setting up the database and adding two new pages for councils and a new page for grants. Griek said members still need to update their profiles. Anne Peters said staff should identify the top companies and assign the Board to call those members.

**Assistance Committee**

Gary Horton said applications for rebates for glass and drop-off centers will go out soon from the PPABAC. Griek said the drop-off center rebate will replace the curbside rebate. Griek said Anne Mudgett joined the Assistance Committee.

Bob Edmiston said a success report on the RREO grants would be helpful. Griek said last year's grantees have until July 31 to turn in their reports, which are reviewed by the committee and Pollution Prevention Advisory Board before being made public. Griek said the compiled report will be taken to the legislature and there will be a public meeting where past grantees will present.

**Summit for Recycling**

*2010 Summit:*

Marjorie Griek said she sent a condensed evaluation summary to the Board for review. Overall, most attendees were satisfied with the conference and all comments will be taken into consideration during the next planning process. Griek said one comment of note was to be sure and use the spelled-out acronym C-A-F-R when referring to the organization and avoiding use of the word "cafr" since that is like a very derogatory term in South Africa (there it is spelled "kaffir" and sounds like CAFFER). Karen Bloomfield said to be sure and tell speakers and moderators the correct way to refer to CAFR.

**COLORADO ASSOCIATION FOR RECYCLING  
2009-2010 BOARD OF DIRECTORS MEETING  
June 6, 2010 (continued)**

Bob Edmiston asked if Michelle Kincheloe has committed to being fully involved again next year. Griek said Kincheloe indicated that she would be involved.

Griek said 245 people registered for the Summit, there were 34 exhibitors, and over 300 hotel room nights reserved. This was probably because the conference was in June in a relatively new location and at a distance that required an overnight stay. Griek said total income was \$105,000; last year's income was \$85,000. Expenses were \$58,000; last year's expenses were \$48,000. The silent auction earned about \$1,000 more this year and the reception income increased \$2,000 over last year, though expenses were higher.

*Contract Updates:*

Griek said the 2011 contract is signed for Breckenridge. The planning committee will meet beginning in August/September. Griek said the 2013 and 2015 contracts need a few minor adjustments before being signed.

*2012/2014:*

Griek said she has been in conversation with the Marriott and visited the convention center in Pueblo. The convention center has recycling and will work with CAFR on composting; the convention center also works closely with the chamber of commerce, which can provide volunteers. Griek said there is no recycling in the hotel connected to the convention center; although, the Marriott said they would commit in writing to have recycling and composting in place if we select the venue. Griek said typically CAFR gets meeting rooms for free at other convention centers, in Pueblo the fee will be \$4,360. Griek said the Marriott will work with CAFR to provide a rebate to offset the cost. The food and A/V costs are slightly less expense, though a continental breakfast is being offered rather than a traditional breakfast. Griek said there is an all-suites hotel available next door.

Griek asked the Board if further discussion should be at the Board level or at the committee level. Anne Peters said the discussion should go to the planning committee.

**Annual Meeting**

Lisa Skumatz said the annual meeting is set for Thursday, October 14, at the Boulder County recycling facility; the time has been changed to 10:15am until 1:45pm. Skumatz said the committee agreed to invite two speakers instead of one speaker and a business panel. The committee will put out a call to members for abstracts to deliver a five-minute or less presentation on current activities in the state. Two door prizes will be given away at the end of the meeting.

**Employee Manual**

Anne Peters said she is working with Anita Comer to develop an employee manual/policy, including job description, succession, benefits, etc. Peters said she has used documents provided by the Colorado Nonprofit Association and the California Resource Recovery Association as references and will have material in writing for review by the next Board meeting.

**NRC and RONA**

Bob Boggio asked for an update on the National Recycling Coalition and Recycling Organizations of North America. Marjorie Griek said there isn't a lot of movement right now. The NRC did not declare bankruptcy, will have a gala next week to raise funds, and is soliciting new Board members to replace

**COLORADO ASSOCIATION FOR RECYCLING  
2009-2010 BOARD OF DIRECTORS MEETING  
June 6, 2010 (continued)**

all current Board members. Griek said RONA, KAB and NRC are focusing on different areas: RONA on markets and technical issues, NRC on organization development issues.

**Next Board Meetings**

Karen Bloomfield said Western Metals agreed to host the September 17 meeting in Denver. Becky Goyton said the City of Denver will host the November 19 meeting in Denver.

Rick Schulte made a motion to adjourn the meeting. Lisa Skumatz seconded the motion. The meeting was adjourned at 2:00pm.

**Action Items**

This is a summary list of 'Action Items' from the BOD meetings. If you are listed as an 'owner,' please come prepared to the next BOD meeting with this information. If you don't think you were assigned a particular task, indicate who you think the owner is and return a copy of the edited table to Amy Randell for updating.

<b>Action Item or Commitment</b>	<b>Owner</b>	<b>BY WHEN</b>	<b>Status</b>
Write/distribute article about national climate change bill to inform membership	Griek/Randell	7/16/10	In process
Recruit one new member	Board	9/17/10	Pending
Include review of strategic plan on future Board meeting agendas	Randell/Griek	7/16/10	Pending
Organize grant-writing seminar/webinar to fundraise for CAFR	Peters	9/1/10	Pending
Determine if there is legal cause to take shorter, more concise minutes	Skumatz	7/16/10	Pending
Further develop policy/procedure regarding CAFR employee job descriptions, transition plans	Peters, Comer	9/7/10	Pending
Prepare cost proposal for new CAFR posters	Griek/Randell	7/16/10	Pending
Include force majeure clause in 2015 contract with Vail Marriott	Griek	7/16/10	Pending
Include visioning work as agenda item for November 19 Board meeting	Griek/Randell	11/19/10	Pending
Send public results of statewide visioning project to Board prior to November 19 meeting	Skumatz	11/19/10	Pending
Ask CDPHE what level of presence is appropriate for CAFR at the public visioning events	Griek	9/17/10	Pending
Prepare e-mail for membership	Griek	9/17/10	Pending

**COLORADO ASSOCIATION FOR RECYCLING  
2009-2010 BOARD OF DIRECTORS MEETING  
June 6, 2010 (continued)**

<b>Action Item or Commitment</b>	<b>Owner</b>	<b>BY WHEN</b>	<b>Status</b>
informing them of Amendments 60 & 61 and Prop 101 and the Board's position; ask for feedback from members			
Identify organizations that haven't updated profiles and assign Board members to contact those organizations	Randell	9/17/10	Pending
Complete draft employee manual for review by Board	Peters/Comer	9/17/10	Pending
Add "voice of recycling" to vision statement	Peters	9/17/10	Pending
Reference 3 main goals of strategic plan when discussing new Board/organization initiatives	Peters	9/17/10	Pending
Send amended financials showing adjusted balance sheet to the Board	Griek	9/17/10	Complete
Complete white papers and ensure white papers clearly indicate that CAFR produced the documents	Griek	8/30/10	Pending
Add line to Summit moderator/speaker documents informing them how to correctly refer to C-A-F-R	Randell	9/17/10	Pending
Continue discussion of holding the Summit in Pueblo with the planning committee	Griek	9/17/10	Pending
Put out call to members for abstracts of a five-minute or less presentation to be given at the annual meeting	Skumatz/Goyton/Schulte	10/14/10	Pending

**APPENDIX ONE  
COLORADO ASSOCIATION FOR RECYCLING  
TREASURER'S REPORT - January through June 2010**

<u>Balance Sheet</u>	<u>Current Year</u>	<u>Prior Year</u>	<u>\$ Change</u>	<u>%</u>	
Total Assets	\$181,063	\$160,262	\$20,801	13%	Primarily cash increase
Total Liabilities & Equity	\$181,063	\$160,262	\$20,801	13%	

<u>Category/Budget</u>	<u>YTD Profit &amp; Loss</u>		<u>Variance</u>	<u>Comments</u>
<b>Total Annual Budget</b>			\$ 22,419	
Budgeted Income	\$ 148,660	Actual Income	\$ 119,155	
Budgeted Expense	\$ 155,019	Actual Expense	\$ 102,547	
Budgeted Net	\$ (6,359)	Actual Net	\$ 16,609	
Budgeted Interest	\$ 603	Actual Interest	\$ 54	
Budgeted Net w/Interest	\$ (5,756)	Actual Net w/Interest	\$ 16,663	
<b>Board Meetings</b>			\$ 258	
Budgeted Income		Actual Income	\$ -	
Budgeted Expense	\$ 750	Actual Expense	\$ 492	
Budgeted Net	\$ (750)	Actual Net	\$ (492)	
<b>America Recycles Day 2009 (Poster Contest)</b>			\$ (756)	
Budgeted Income	\$ 7,045	Actual Income	\$ 1,500	
Budgeted Expense	\$ 5,300	Actual Expense	\$ 761	
Budgeted Net	\$ 1,745	Actual Net	\$ 989	
<b>Assistance Committee</b>			\$ 544	
Budgeted Income	\$ 2,500	Actual Income	\$ 1,248	
Budgeted Expense	\$ 3,870	Actual Expense	\$ 2,074	
Budgeted Net	\$ (1,370)	Actual Net	\$ (826)	
<b>Annual Meeting</b>			\$ (1,803)	
Budgeted Income	\$ 4,925	Actual Income		
Budgeted Expense	\$ 3,122	Actual Expense		
Budgeted Net	\$ 1,803	Actual Net	\$ -	
Budgeted Interest				
Budgeted Net	\$ 1,803	Actual Net	\$ -	
<b>Education &amp; Outreach</b>			\$ 4,102	Who were we budgeting to pay into this?
Budgeted Income	\$ 1,000	Actual Income		
Budgeted Expense	\$ 7,787	Actual Expense	\$ 2,685	
Budgeted Net	\$ (6,787)	Actual Net	\$ (2,685)	
<b>ER&amp;R Council</b>			\$ (43)	
Budgeted Income	\$ 450	Actual Income	\$ 400	
Budgeted Expense	\$ 8	Actual Expense	\$ -	
Budgeted Net	\$ 443	Actual Net	\$ 400	
<b>General Fund</b>			\$ 30,812	
Budgeted Income	\$ 4,990	Actual Income	\$ 813	
Budgeted Expense	\$ 55,545	Actual Expense	\$ 20,307	
Budgeted Net	\$ (50,555)	Actual Net	\$ (19,494)	

**APPENDIX ONE**  
**COLORADO ASSOCIATION FOR RECYCLING**  
**TREASURER'S REPORT - January through June 2010**

Budgeted Interest	\$ 303	Actual Interest	\$ 54	
Budgeted Net	\$ (50,252)	Actual Net	\$ (19,440)	

<b>Grants in Total</b>				\$ (10,030)
Budgeted Income	\$ 5,000	Actual Income		
Budgeted Expense	\$ 78	Actual Expense	\$ 5,108	
Budgeted Net	\$ 4,922	Actual Net	\$ (5,108)	

<b>Membership</b>				\$ (19,205)	
Budgeted Income	\$ 45,000	Actual Income	\$ 25,220		How much we have left to bill.
Budgeted Expense	\$ 4,112	Actual Expense	\$ 3,237		
Budgeted Interest	\$ 300	Actual Interest			
Budgeted Net	\$ 41,188	Actual Net	\$ 21,983		

<b>Newsletter</b>				\$ 230
Budgeted Income	\$ 1,500	Actual Income	\$ -	
Budgeted Expense	\$ 2,029	Actual Expense	\$ 299	
Budgeted Net	\$ (529)	Actual Net	\$ (299)	

<b>Policy Committee</b>				\$ 8,296
Budgeted Income	\$ 100	Actual Income		
Budgeted Expense	\$ 21,634	Actual Expense	\$ 13,238	
Budgeted Net	\$ (21,534)	Actual Net	\$ (13,238)	

<b>Nat'l Org. Liaison</b>				\$ 1,827
Budgeted Income	\$ -	Actual Income	\$ -	
Budgeted Expense	\$ 2,150	Actual Expense	\$ 323	
Budgeted Net	\$ (2,150)	Actual Net	\$ (323)	

<b>RMOC</b>				\$ (1,386)
Budgeted Income	\$ 700	Actual Income	\$ 300	
Budgeted Expense	\$ 700	Actual Expense	1,686	
Budgeted Net	\$ -	Actual Net	\$ (1,386)	

<b>EDRTF</b>				\$ 4,507
Budgeted Income	\$ -	Actual Income	\$ 4,550	
Budgeted Expense	\$ -	Actual Expense	\$ 43	
Budgeted Net	\$ -	Actual Net	\$ 4,507	

<b>Summit 2009</b>				\$ 1,600
Budgeted Income		Actual Income	\$ 1,600	
Budgeted Expense		Actual Expense		
Budgeted Net	\$ -	Actual Net	\$ 1,600	

<b>Summit 2010</b>				\$ 1,795	
Budgeted Income	\$ 75,450	Actual Income	\$ 83,274		If everything is in, we made more than expected.
Budgeted Expense	\$ 46,265	Actual Expense	52,294		
Budgeted Net	\$ 29,185	Actual Net	\$ 30,980		

**APPENDIX ONE  
 COLORADO ASSOCIATION FOR RECYCLING  
 TREASURER'S REPORT - January through June 2010**

<b>Website</b>					\$ 1,670
Budgeted Income	\$ -		Actual Income	\$ -	
Budgeted Expense	\$ 1,670		Actual Expense	<u>          </u>	
Budgeted Net	\$ (1,670)		Actual Net	\$ -	

**APPENDIX TWO**  
**COLORADO ASSOCIATION FOR RECYCLING**  
**Executive Director's Report – May and June 2010**

Administrative (25 hours)

- Fielded telephone inquiries & handled routine calls
- Received and responded to emails
- Maintained corporate records
- Review newspapers, magazines, newsletters & other publications for pertinent data
- Goofed off and couldn't figure out which other category to put it into

Annual Meeting (0 hours)

I AM LIKE SO OUT OF THE LOOP ON THIS ONE...

Assistance Committee (17 hours)

- Statewide recycling forum application review meeting
- Choose consultant by blindfolding Brian, turning him three times, giving him a magic marker and telling him to mark a spot on the target we had on the wall with consultants names listed. He missed entirely so we had to do it the old fashioned way.
- Chair meetings of Assistance Committee; create agendas, review minutes
- Report to Pollution Prevention Advisory Board monthly
- Participate in statewide visioning planning meetings
- Discuss potential changes to rebate program

Board Meeting and Board Retreat (13 hours)

- Oversee preparation & distribution of financials
- Help develop agenda
- Gather and prepare materials as needed
- Respond to phone calls and emails regarding location, time, etc.
- Wow! Plush meeting space! Gee, what's that crawling up our legs? Ouch! What's biting us???! Geez, louse – we're being attacked by killer ants!!! Run for your lives!
- And then there's Bob & Sammie, leaving their jobs, causing uproars. Who put the drugs in the GJ water?

Bookkeeping (24 hours)

- Oversee maintenance of books
  - Ensure bills are paid, clients invoiced, finances kept current, make deposits)
  - Review all financial records
  - Track actual finances against budget
  - Get financials distributed to board members prior to meeting
  - Ensure payroll is run and payroll report is sent twice a month
  - Review and submit payroll tax reports and payments
- Assign an absolutely ridiculous number of entries for both May & June in order to track Summit income & expenses.
- Use an armed guard to take me to the bank with hefty deposits (really, tho, it was my cabana boy who afterwards rubbed my aching shoulders with oil by the pool 'cuz I was so exhausted at having to carry all that money!)

Education & Outreach (75 hours)

- Participate in agency programs (EPA, GPI, CDPHE)

**APPENDIX TWO**  
**COLORADO ASSOCIATION FOR RECYCLING**  
**Executive Director's Report – May and June 2010**

Ball Grant – planning, organizing, attend event and get blisters from advancing all the slides for each presenter & man, did Lisa have a LOT of slides! Worker's Comp, here I come.

Summits 2011, 2013 & 2015 contracts (Yes, still. If Michelle would stop asking for more changes, we'd be done!)

Site visit to Pueblo Marriott. The convention center had recycling but the attached Marriott hotel did not.

Assist Race Across America in getting recycling information available to attendees and participants in Durango

Worked with Left Hand Brewing on baling vs not baling issues

Responded to phone calls & emails with all kinds of interesting questions

Participate in EPA Region 8 RCC meetings & follow up

Elections (hours)

Membership (10 hours) –

Received 36 renewals: 2 Associate/Student, 5 Individual, 3 Sustaining Individual, 5 Nonprofit/University, 6 Small Government, 3 Large Government, 7 Small Business, 5 Large Business, 0 Friend, 0 Supporter, 0 Sponsor

Signed up 6 new members: 1 Student, 4 Individual, 0 Sustaining Individual, 0 Nonprofit/University, 0 Small Government, 0 Large Government, 1 Small Business, 0 Large Business, 0 Friend, 0 Supporter

2 of these are RMOC members

2 of these are ERRC members

Increased 0 membership levels

XX nonrenewed?

Met with prospective members

Newsletter (4 hours)

Write two articles

Review newsletter

Policy (60 hours)

Attend Policy committee meetings

Meet with state and congressional legislators

Hang on by my teeth until the end of session

Plan policy session at Summit

Plan Data collection / reporting session for Summit

Attend and present at both sessions

Write briefing packet documents

Poster / Calendar (5 hours)

Pretend to help Amy at the poster judging event

Try to figure out how Brent managed to get that other person to judge the posters in his stead – very smooth!

Get interviewed since Amy refuses to deign to speak to anyone about these things but it was a great article

National recycling outreach (2 hours)

**APPENDIX TWO**  
**COLORADO ASSOCIATION FOR RECYCLING**  
**Executive Director's Report – May and June 2010**

Meet to discuss strategy for continuing national organizational support

Rocky Mountain Organics Council (0 hours)

Summit 2010 (116 hours)

Attend planning meetings

Assist with outreach

Review announcements / promotional materials

Review 10,000 signs

Attend Summit: dance, drink, hang out in hot tub, drink, wear silly glasses, drink, have a pajama party in the villa, drink, eat, drink, happy to not sell smooches this year, drink!

Sort through the detritus and try to make sense of it all, once again.

Website (8 hours)

Attend meetings with Mountain Muse / Amy

Review web pages

Attend Social Media class and still have no clue

Comp/Holiday Time (15 hours)

Cinco de Mayo

Mother's Day

Memorial Day

Father's Day

Flag Day

First Day of Summer

Missed my usual 'take a day off after' since I was attending meetings with EPA Region 8 folks for two additional days

Total hours over 2 months = 374 hours. Telephone and email inquiries range include requests for assistance (information, documentation, where to go, who to call, interviews), notifications, advertising, fundraising, etc. Most email traffic and telephone calls are logged under Administration rather than a class.